

APPLICATION FOR VARIANCE TO THE CITY OF BUFORD
ZONING BOARD OF APPEALS

Please complete this application and submit with all necessary attachments as outlined on the Variance Information form.

APPLICANT _____
ADDRESS _____
_____ ZIP _____

PROPERTY OWNER _____
ADDRESS _____
_____ ZIP _____

PHONE NUMBER _____

PHONE NUMBER _____

SIGNATURE OF APPLICANT _____ DATE _____

SIGNATURE OF OWNER _____ DATE _____

ADDRESS OF PROPERTY: _____

CITY OF BUFORD LIMITS: YES _____ NO _____

LAND DISTRICT _____ LAND LOT _____ PARCEL _____ ZONING _____

SUBDIVISION NAME _____ LOT/BLOCK NUMBER _____

(Please attach a TYPED legal description unless located in a recorded subdivision.)

VARIANCE REQUESTED _____

NEED FOR VARIANCE _____

I hereby certify that the above information is true and correct under penalty of law.

Signature _____

Date _____

ZONING BOARD OF APPEALS USE ONLY

ACTION TAKEN _____

SIGNATURE _____ **DATE** _____

PLANNING DEPARTMENT USE ONLY

DATE RECEIVED _____ **RECEIVED BY** _____ **RECEIPT #** _____ **FEE** _____

CASE # _____ **MAP REFERENCE NUMBER** _____ **DATE OF HEARING** _____

VARIANCE INFORMATION

The following items are necessary in order to process Variance and Special Exception Applications:

1. APPLICATION FORM:
 - a. Answer all questions.

2. APPLICATION FEE – non refundable
 - a. Administrative Variance*
 - b. Special Exception \$800.00 each
 - c. Variance \$800.00 each

3. LEGAL DESCRIPTION:
 - a. Must be typed

4. SITE PLAN and copy of BOUNDARY SURVEY
 - a. All documents related to the application in order for the Zoning Board to render a decision are necessary.

MEETINGS

The City of Buford Zoning Board of Appeals meets on the 3rd Monday night of each month at 7:00 p.m. in the Commission Chambers at Buford City Hall.

The Planning Department will erect a Public Hearing Sign 15 days before the public hearing. A legal advertisement appears in the official News Organ at least 15 days before the meeting.

*ADMINISTRATIVE VARIANCES

1. To issue development permits as required below:

The authority to grant such variances shall be limited to variances from the following requirements:

- a. Front yard: variance not to exceed ten feet.
- b. Side yard: variance not to exceed five feet.
- c. Rear yard: variance not to exceed ten feet