

# BUFORD CITY COMMISSION MEETING

December 1, 2025  
Buford City Hall  
7:00 p.m.

1. Pledge to the Flag.
2. Approve agenda as presented.
3. Approve the minutes from the November 3, 2025 regular meeting and the minutes from the Urban Redevelopment Agency meeting on November 3, 2025 at 6:30 p.m.
4. Recognize Dana Velazquez for her twenty (20) years of service.

## **PUBLIC HEARINGS**

### 5. **Annexations:**

#### **I. Plat #719:**

Applicant/Owner: Gail Blankenship  
Patricia Waycaster  
5889 Shadburn Ferry Road  
Buford, GA 30518

Property: Buford Dam Road, Gwinnett County  
Parcel: 7-327-011  
Acres: 0.6500  
Zoned From: R-100  
Zoned To: R-100

### **P & Z Recommendation:**

Plat #719: Gail Blankenship and Patricia Waycaster request annexation and zoning for the property located on Buford Dam Road, parcel 7-327-011, from R-100 to R-100. The applicants were present and stated the property is vacant land and wanted to be in the City. Gwinnett County did not object to this annexation request and there were no objections from the audience. Motion by Wayne Johnson and

seconded by Amy Reed to recommend approval of the annexation and zoning to R-100 with the following conditions:

1. Home shall have a minimum gross heated floor area of 3400 square feet exclusive of garage or basement. Shall have a minimum two-car garage.
2. Home shall be constructed with four (4) sides brick or stone with 20% accents on the front, side and rear elevations. Accents shall include brick, stone, stucco, rock, shakes, hardiplank and concrete siding as approved by the Planning Director.
3. The driveway shall be a minimum width of 18 feet.
4. The front, side and rear yards shall be sodded.
5. Shall plant two (2) ornamental trees in the front yard.

Ayes – 4

Nays – 0

## **II. Plat #720:**

Applicant/Owner: Daniel & Charlene Mathews  
3070 North Bogan Road  
Buford, GA 30519

Property: 3070 North Bogan Road, Gwinnett County  
Parcel: 7-264-248  
Acres: 1.6800  
Zoned From: R-100  
Zoned To: R-100

### **P & Z Recommendation:**

Plat #720: Daniel and Charlene Mathews request annexation and zoning for the property located at 3070 North Bogan Road from R-100 to R-100. The applicant was not present. Gwinnett County did not object to this annexation request and there were no objections from the audience. Motion by Jason Mosley and seconded by Amy Reed to recommend approval of the annexation and zoning to R-100 and if the existing home is removed and a new home constructed the following conditions shall apply:

1. Home shall have a minimum gross heated floor area of 3400 square feet exclusive of garage or basement. Shall have a minimum two-car garage.
2. Home shall be constructed with four (4) sides brick or stone with 20% accents on the front, side and rear elevations. Accents shall include brick,

stone, stucco, rock, shakes, hardiplank and concrete siding as approved by the Planning Director.

3. The driveway shall be a minimum width of 18 feet.
4. The front, side and rear yards shall be sodded.
5. Shall plant two (2) ornamental trees in the front yard.

Ayes – 4

Nays – 0

6. **Zoning Modifications:**

**I. #ZM-25-09:            Doug Patten  
                                 Shoal Creek Subdivision  
                                 Echelon Drive and Echelon Court  
                                 All 22 lots**

Condition #9: All building setbacks shall be 30-foot front, 25-foot rear and 5-foot side setbacks with a 15-foot separation between homes.

**Modification: To reduce the front setback from 30 feet to 20 feet.**

**END OF PUBLIC HEARINGS**

7. Approve final plat for Brickhaven Row Subdivision.
8. Re-appoint Amy Reed to Planning & Zoning Board.
9. Consider approval of amendments to the commercial/industrial sewer tap fee rate schedule.
10. Adopt amendment to Hotel/Motel Ordinance to provide for quality and safe transient lodging and other purposes.
11. Consider low bid for annual water and sewer contracts.
12. Authorize final change order for relocation of New Street at Buford City Stadium project.
13. Authorize payment #3 in the amount of \$596,822.00 to Charles Black Construction Co., Inc. for Tom Riden track resurfacing and renovation project.

14. Authorize payment #28 in the amount of \$96,240.00 to Charles Black Construction Co., Inc. for New Street relocation project.
15. Authorize final payments in the amount of \$3,495.69 and \$247,716.66, totaling \$251,212.35, to dB Integrations for audio/visual installation at Buford City Stadium subject to approval of the City Manager.
16. Authorize payment #9 in the amount of \$135,395.51 to Backbone Infrastructure, LLC for Moreno Street LCI project.
17. Authorize payment #1 in the amount of \$145,447.38 to W. L. Griffin Company, LLC for N. Bogan Road at Thompson Mill Road gas relocation project. (Force account agreement with Gwinnett County)
18. City Manager's Report.
19. City Attorney's Report.

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NOTE: The City of Buford does not discriminate on the basis of disability in the admission or access to, or treatment or employment in, its programs or activities per the Americans with Disabilities Act of 1992. Bryan Kerlin, City Manager, 770-945-6761, has been designated to coordinate compliance with the non-discrimination requirements contained in Section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided thereunder, are available from the ADA coordinator. The City of Buford will assist citizens with special needs given proper advance notice. Any requests for reasonable accommodations required by individuals to fully participate in any open meeting, program, or activity of the city should be directed to the ADA Coordinator, Bryan Kerlin, 2300 Buford Highway, Buford, Georgia, 770-945-6761.